

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**August 13, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor (joined via teleconference at 1:06 p.m.)
David Driedger Councillor
Eric Jorgensen Councillor (teleconference/in-person at 11:38 a.m.)
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: Walter Sarapuk Deputy Reeve
Anthony Peters Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Byron Peters Deputy CAO
Doug Munn Director of Community Services
David Fehr Director of Operations
Carol Gabriel Director of Legislative & Support Services/Recording Secretary
Jennifer Batt Interim Director of Finance
Grant Smith Agricultural Fieldman
Julie Emmerson Executive Assistant

ALSO PRESENT: Willie Schmidt, Fleet Maintenance Manager
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 13, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-08-409 MOVED by Councillor Wardley

That the agenda be approved with the following additions:

- 3. b) Paramount Meeting
- 7. b) Fort Vermilion River Sign
- 14. e) Caribou – Moratorium
- 14. f) Extension Highway 58 East to Wood Buffalo National Park

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

3. a) Minutes of the July 24, 2019 Regular Council Meeting

MOTION 19-08-410

MOVED by Councillor Braun

That the minutes of the July 24, 2019 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Business Arising out of the Minutes

Update regarding the status of the meeting to be scheduled with Paramount Resources Ltd.

**GENERAL
REPORTS:**

7. a) CAO and Director Reports

MOTION 19-08-411

MOVED by Councillor Driedger

That the CAO and Directors reports for July 2019 be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. a) Bylaw 1152-19 Land Use Bylaw Amendment to Rezone
NE 11-106-15-W5M from Agricultural "A" to Rural
Industrial – General "RIG" (La Crete Rural)**

MOTION 19-08-412

MOVED by Councillor Braun

That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 19-08-413

MOVED by Councillor Bateman

That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.

CARRIED

MOTION 19-08-414

MOVED by Councillor Wardley

That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

Reeve Knelsen recessed the meeting at 10:37 a.m. and reconvened the meeting at 10:49 a.m.

**COMMUNITY
SERVICES:**

**9. a) Bylaw 1144-19 Remuneration for Volunteer Fire
Fighters**

MOTION 19-08-415
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County as AMENDED.

CARRIED

MOTION 19-08-416
Requires 2/3

MOVED by Councillor E. Peters

That third reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

CARRIED

TENDERS: 5. b) 2019 Micro Surfacing

MOTION 19-08-417 MOVED by Councillor Braun

That the 2019 Micro-Surfacing Tenders – Envelope 1 be opened.

CARRIED

Tenders Received

West Can	All required documents enclosed.
ACP	All required documents enclosed.

MOTION 19-08-418 MOVED by Councillor Driedger

That the 2019 Micro-Surfacing Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

Tenders Received

West Can	\$248,472.00
ACP	\$168,000.00

MOTION 19-08-419 MOVED by Councillor Wardley

That the 2019 Micro-Surfacing contract be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

TENDERS: 5. a) 2019 Chip Seal

MOTION 19-08-420 MOVED by Councillor E. Peters

That the 2019 Chip Seal Tenders – Envelope 1 be opened.

CARRIED

Tenders Received

West Can	All required documents enclosed.
ACP	All required documents enclosed.

MOTION 19-08-421 **MOVED** by Councillor Braun

That the 2019 Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

Tenders Received

West Can	\$409,363.50
ACP	\$428,557.50

MOTION 19-08-422 **MOVED** by Councillor Bateman

That the 2019 Chip Seal tenders be rejected as the bids were over budget.

CARRIED

MOTION 19-08-423 **MOVED** by Councillor Bateman

That administration bring back options for the chip seal project.

CARRIED

DELEGATIONS: **4. a) Willie Schmidt, Fleet Maintenance Manager**

Councillor Jorgensen joined the meeting in person at 11:38 a.m.

ADMINISTRATION: **14. c) Fire Truck Purchase**

MOTION 19-08-424 **MOVED** by Councillor Driedger
Requires 2/3

That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck.

CARRIED

Reeve Knelsen recessed the meeting at 11:52 a.m. and reconvened the meeting at 12:52 p.m.

MOTION 19-08-425 **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program be added to the Closed Meeting.

CARRIED

COMMUNITY SERVICES:

9. b) Organizational Chart Amendment – Manager of Emergency & Protective Services

MOTION 19-08-426

MOVED by Councillor Jorgensen

That the position of Manager of Emergency & Protective Services be TABLED to budget deliberations.

DEFEATED

Councillor Cardinal joined the meeting via teleconference at 1:06 p.m.

MOTION 19-08-427

MOVED by Councillor Braun

That the position of Manager of Emergency & Protective Services be TABLED to the next meeting for more information.

CARRIED

PUBLIC HEARINGS:

6. a) Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)

Reeve Knelsen called the public hearing for Bylaw 1115-18 to order at 1:26 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1115-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Municipal Reserve Closure. Byron Peters, Deputy CAO, presented the following:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, close

the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lot, the Municipal Reserve designation must be removed via bylaw.

The applicant must purchase the Municipal Reserve from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

First reading was given on June 12, 2019.

Reeve Knelsen asked if Council has any questions of the proposed Municipal Reserve Closure. Council had the following questions or comments:

- *Did we agree to swap lands for the strip on the main street side? Yes, an agreement is in place with the landowner.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1115-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1115-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1115-18 at 1:28 p.m.

MOTION 19-08-428

MOVED by Councillor Wardley

That second reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

MOTION 19-08-429

MOVED by Councillor Braun

That third reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

CARRIED

PUBLIC HEARINGS: 6. b) Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1116-18 to order at 1:28 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1116-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Lane Closure. Byron Peters, Deputy CAO, presented the following:

Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.

Their request is to purchase the municipal reserve lot, purchase and close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".

In order to sell the lane, it must be closed via bylaw and approved by the Minister of Transportation. The applicant must purchase the lane from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.

This application was circulated to referral agencies and there are no current utilities or easements within the lane.

The County will be required to allocate 10 m of the land on the west side for future road widening. The right of way on the east is currently 25 meters. A 30 meter right of way is desired therefore the County will allocate 5 meters to the east. In order to accommodate the developer, we can reallocate the Municipal Reserve to the west side and 5 meters of the lane can be reallocated to the east side for the right of way.

The developer will only be required to buy 1 meter of the lane at market value.

First reading was given on June 12, 2019.

Reeve Knelsen asked if Council has any questions of the proposed lane closure. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1116-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1116-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1116-18 at 1:29 p.m.

MOTION 19-08-430 **MOVED** by Councillor Braun

That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.

CARRIED

FINANCE: **10. a) None**

OPERATIONS: **11. a) None**

UTILITIES: **12. a) None**

**PLANNING &
DEVELOPMENT:** **13. b) Bylaw 1153-19 Land Use Bylaw Amendment to Rezone Part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1" (La Crete)**

MOTION 19-08-431 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1153-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1", subject to public hearing input.

DEFEATED

**PLANNING &
DEVELOPMENT:**

**13. c) Fort Vermilion Streetscape Implementation Committee
– Proposed Lookout Deck Update**

MOTION 19-08-432

MOVED by Councillor Wardley

That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. d) Fort Vermilion Streetscape Implementation Committee
– Proposed Tree Planting Project**

MOTION 19-08-433

MOVED by Councillor Jorgensen

That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44th Avenue.

CARRIED

Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:09 p.m. with all members present with the exception of Councillor Jorgensen.

**PLANNING &
DEVELOPMENT:**

**13. e) Fort Vermilion Streetscape Implementation Committee
– Member Resignation**

MOTION 19-08-434

MOVED by Councillor Wardley

That the member at large resignation on the Fort Vermilion Streetscape Implementation Committee be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. f) Multi-Year Funding Request for the Collaborative
Grassroots Caribou Recovery Research Project**

Councillor Jorgensen rejoined the meeting at 2:10 p.m.

MOTION 19-08-435
Requires 2/3

MOVED by Councillor Wardley

That \$150,000 be reallocated from the Zama Road Frost Heaves project in support of the three year research data project for the Northwest Species at Risk (NWSAR) Committee.

CARRIED

ADMINISTRATION:

14. a) Bylaw 1151-19 Establish Position of Director of Emergency Management and Deputy Director of Emergency Management

MOTION 19-08-436

MOVED by Councillor Bateman

That first reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County as presented.

CARRIED

MOTION 19-08-437

MOVED by Councillor Braun

That second reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

CARRIED

MOTION 19-08-438
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-08-439

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

CARRIED

ADMINISTRATION: 14. b) Tri-Council Meeting Agenda – September 4, 2019

MOTION 19-08-440 MOVED by Councillor Wardley

That the following items be added to the September 4, 2019 Tri-Council meeting for discussion:

1. Lobby Government Effectively Seminar
2. Regional Economic Discussions
3. 2022 Alberta Summer Games
4. Regional Emergency Management Bylaw

CARRIED

ADMINISTRATION: 14. d) November 12, 2019 Regular Council Meeting Date

MOTION 19-08-441 MOVED by Councillor Wardley
Requires Unanimous

That the November 12, 2019 Regular Council meeting be rescheduled to November 5, 2019.

CARRIED UNANIMOUSLY

ADMINISTRATION: 14. e) Caribou Update (Standing Item)

MOTION 19-08-442 MOVED by Councillor Wardley

That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.

CARRIED

MOTION 19-08-443 MOVED by Councillor Jorgensen

That the caribou update be received for information.

CARRIED

ADMINISTRATION: 14. f) Extension of Highway 58 East to Wood Buffalo National Park (ADDITION)

MOTION 19-08-444 MOVED by Councillor Wardley
Requires Unanimous

That a letter be sent to regional and territorial stakeholders, and

the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 2:58 p.m. and reconvened the meeting at 3:07 p.m.

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-08-445

MOVED by Councillor Bateman

That the Council committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-08-446

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of July 25, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Emergency Advisory Committee Meeting Minutes

MOTION 19-08-447

MOVED by Councillor Wardley

That the unapproved Emergency Advisory Committee meeting minutes of July 23, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Finance Committee Meeting Minutes

MOTION 19-08-448

MOVED by Councillor Braun

That the unapproved Finance Committee meeting minutes of July 25, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENC:**

16. a) Information/Correspondence

MOTION 19-08-449

MOVED by Councillor E. Peters

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-08-450

MOVED by Councillor Bateman

That Council move into a closed meeting at 3:29 p.m. to discuss the following:

- 17. a) 2018 Year End Audit – Management Letter (*FOIP, Div. 2, Part 1, s. 24*)
- 17. b) Disaster Recovery Program (*FOIP, Div. 2, Part 1, s. 17*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Jennifer Batt, Interim Director of Finance
- Dave Fehr, Director of Operations
- Doug Munn, Director of Community Services
- Julie Emmerson, Executive Assistant

MOTION 19-08-451

MOVED by Councillor Braun

That Council move out of a closed meeting at 4:01 p.m.

CARRIED

17. a) 2018 Year End Audit – Management Letter

MOTION 19-08-452 **MOVED** by Councillor Bateman

That the 2018 year end audit – management letter be received for information.

CARRIED

17. b) Disaster Recovery Program

MOTION 19-08-453 **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program update be received for information.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING **19. a) Next Meeting Dates**
DATE:

Committee of the Whole Meeting
August 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
August 28, 2019
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-08-454 **MOVED** by Councillor Braun

That the Council meeting be adjourned at 4:02 p.m.

CARRIED

These minutes were approved by Council on August 28, 2019.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

